

Role: Sports Education Lead Tutor | Location: Oxfordshire | Full time (40 hrs)

About us:

Ignite Sport UK are registered training providers and a dynamic coaching company working within Football, PE and School Sport, Community Projects and Sports Development.

www.ignitesportuk.com

Overview of the role

Due to the expansion of our training department, Ignite Sport UK are recruiting a highly skilled Sports Tutor/Educator to enhance provision within our training & education sector. The successful candidate will be working to develop and enhance impact across a range of sports based vocational programmes.

Key Objectives

- Plan programmes and project manage learner caseloads against budget targets
- Deliver effective teaching, learning and assessment to learners
- Ensure effective management of learner journey and caseloads
- Review and provide feedback

This position involves delivery and management of education qualifications across a range of programmes including:

Sports Apprenticeship Education
Adult Education Budget – Sports courses
Football Education Programmes
International Football Education

Main Duties:

Adult Education Budget contract management.

Tutor support for Apprenticeship, football education and international education programmes.

Recruit learners across the programmes to achieve agreed learner numbers.

Planning of programmes, courses, individual learning programmes.

Deliver and facilitate teaching, learning and assessment that provides learners with motivation, drive and support.

Utilise blended learning methods including remote management of tasks to achieve successful outcomes.

Provide information, advice and guidance throughout the learner's qualification.

Provide learners with all the relevant policies and regulations to clarify what is expected of them and to ensure their safety.

Reviewing & reporting of key achievements and development areas.

Daily administration duties to ensure effective self-management.

Qualifications, training & personal qualities

Essential:

Experienced Tutor with age 16+ students (One year minimum)
UK recognised teaching qualification and/or Assessor Awards
A recognised qualification within Sport or a Sports Degree
Experience of working with External Verifiers
Knowledge of Internal verification processes
Understanding of educational policies and procedures
Proven track record within the sector
ICT literate and competent in Microsoft packages

Desirable:

Sales and business development
Experience in teaching/coaching/mentoring learners with mixed abilities
Management experience
Second language/s
Budget/project management

Personal qualities:

Energy & enthusiasm
A positive decision maker
A natural motivator
Excellent communication skills
Strong organisational skills
Team player

Salary & benefits:

(Ignite Salary Band Grade 7) £27,000 - £29,900 + OTE
Fully expensed mobile phone
28 days holiday + bank holidays
Childcare voucher tax saving scheme (to help towards the cost of childcare)
Pension with employer contribution
Employee recognition - We reward excellence annually with staff awards & incentive opportunities
Free childcare at Ignite Holiday Camp Settings
On site parking at head office/central education hub
Annual employee wellbeing grant

To apply:

Applications by letter & CV should be sent via email to Louise Lloyd at l.lloyd@ignitesportuk.com
Please include a covering letter that clearly describes why you feel you would be a good fit for this role. Please note that we operate 'Safer Recruitment' policies and will require at least 3 years of employment history with no gaps and will seek oral and written references from your current/last employer as part of this.

Application deadline: October 31stth (November start is desirable)