

Holiday Camp Setting COVID-19 Policy

Ignite Sport UK Holiday Camps are registered with OFSTED as an Early Years Childcare Provider. Having sought guidance on best practice whilst within a pandemic and amending existing procedures, the decision has been made to operate Summer Camps for summer 2020.

We are prepared with revised guidelines from both government and The FA to facilitate Multisport & Activity and Football Camps during July and August. We are carefully following government guidelines as well as FA guidelines to ensure the safety of participants and staff throughout. This means there are restrictions on how we can operate during this time. Places are limited to ensure small groups and safety for all. Price changes reflect additional safety procedures and measures in place. In the event that we operate a waiting list, priority will be offered to the children of key workers.

Please read on for important notes that must be read and adhered to enable a safe experience for all. We acknowledge that this policy is lengthy however we ask that you do read through to the end, digest and respect the procedures necessary to operate in a safe manner.

Drop Off and Pick Up

Particular attention should be paid to drop off and collection times. This is absolutely essential in order to support social distancing for everyone and to create a staggered flow on both arrival and collection. This will also help minimise numbers in drop off and collection areas. If you arrive early, please remain in your car until your allotted drop off/pick up time.

In order to create distance and avoid gatherings of adults, arrivals are staggered, and a one-way flow will operate and must be adhered to. We ask that you return immediately to your car after drop off and do not congregate to chat in the car park.

Where and when possible, registration desks will be outdoors. Floor markers will be in place and should be adhered to at all times to respect social distancing guidelines.

Children will be led outside at the end of their day and will be handed over to parents individually.

The use of collection passwords will be in place as always in the event that another adult collects.

Participant Ratios

Ahead of arrival your child/children will be placed in a group with up to 14 others. The group will be named and both you and your child/children will be notified of the name on arrival. Groups will be allocated according to age and siblings will be placed together where there is a 3 or less year age gap. Parents are not able to request to change groups nor are children able to change groups on arrival. Children will remain in the same group all day and where possible, for multiple days where they have repeat bookings. Clear spacing will be allocated to each group for their activities and breaks. Groups will take staggered lunch and breaks to avoid mixing of children throughout the day.

Coach:Participant ratios

Each group of 15 will be managed by up to two staff and their lead coach will remain constant throughout grouping where possible.

Increased hygiene procedures

Children must sanitise their hands as they enter the site. Hand sanitiser stations will be available on arrival. Parents should not call children back once they have entered and sanitised their hands. Please ensure that children carry their own belongings onto the site. Children should only bring items to camp that are entirely essential for their comfort and wellbeing. Packed lunches should be clearly marked with names as should drinks bottles, this will enable them to be easily identified and with the correct owner at all times. As always, lunch and snacks must be nut and fizzy drink free. We ask that lunch boxes and drinks bottles are washed thoroughly each night with warm water and soap or in a dishwasher.

Toilets, door handles, seating areas and all active areas will be sanitised regularly. Bins will be changed regularly. Hand sanitiser and anti-bac wipes will be made available to children and staff at all times. Full cleaning and sanitisation of toilets, indoor areas, shared equipment and resources will take place at lunchtime and at the end of each day. Careful attention will be placed on storing sanitised equipment each night ahead of use the next day/week.

Important details to note

Entrances and exits will be clearly marked with signage floor markers will be in place at all waiting/queuing areas.

Parents are not able to enter the site other than to drop off and collect.

If attending our Oxford site - Parents must NOT park in the three rows of the car park closest to the entrance of The Community Arena nor in the car park that sits behind the clubhouse.

Face masks and/or gloves may be worn however masks should be removed when active in the session.

External trades making delivery, contractors and management staff visiting for regulation purposes will be asked to sanitise hands on arrival on site and to wear PPE.

Sessions will be spaced from each other to ensure large gaps between activity areas.

Equipment will be sanitised regularly throughout the day.

Parents must take responsibility for social distancing when outside of the ground awaiting entrance.

Children will be led outside at the end of their day and will be handed over to parents individually.

Any child showing signs of illness during a session will need to be collected immediately.

Parents must commit to keep their mobile phone upon their person and on ring/vibrate at all times whilst their child is in our care.

Items left over at the end of the day will be disposed of, we are unable to collate belongings into lost property at this time.

Please be aware that, if you send your child to attend a session you must accept and adhere to all of the above guidance and ensure that your child is in agreement too.

By booking and attending a session you are declaring that no member of your household is currently displaying symptoms nor have been displaying symptoms for a period of 14 days prior to arrival at the setting - unless they have tested negative for coronavirus. In the event that your child or a

family member are symptomatic and/or contract the virus you can cancel your booking up to 14 days before the first day of your booking and we will refund you all monies paid. This applies up to 5pm the day before your booked session is due to commence.

We ask that children who are classed as 'at risk' and have been asked to shield and/or children living with family members that are classed as 'at risk' and are shielding do not attend camps. We look forward to seeing them later in the year but for their own safety it is important that they do not attend and put themselves at risk.

In the event that UK Government should issue new lockdown rulings and/or we are forced to temporarily close our venues and camps due to a reason outside of our control, bookings will be eligible for a refund or can be transferred to a credit. We will endeavour to communicate at the earliest point possible should closure or cancellation be necessary.

Pre booking is absolutely essential – there are NO exceptions to this rule.

We will ensure that our staff follow all guidance set out to them in training and that they do their best to ensure social distancing is in place where able with carefully thought out practices.

Ignite Sport UK will not be held responsible if any child contracts the Covid-19 virus or if any family member/s contract the virus.

[Ignite Sport UK/policies2020/HOLCAMPguidance-COVID19](#)

PLEASE NOTE: This Covid-19 policy temporarily supersedes all previous policies. This document and policy will remain in place and will be shared on our website along with any amended versions as we continue to update as the UK government and sporting associations release new and updated information.

All risk assessments have been updated to include COVID-19 pandemic exposure awareness.

If you have any questions relating to this policy please contact us via email at courses@ignitesportuk.com